

**ECTOR COUNTY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
NOVEMBER 4, 2025 – 5:30 p.m.**

**MINUTES OF THE MEETING**

**MEMBERS PRESENT:**

David Dunn, President  
Sylvia Rodriguez-Sanchez  
Don Hallmark  
Wallace Dunn  
Kathy Rhodes

**MEMBERS ABSENT:**

Bryn Dodd, Vice President  
Will Kappauf

**OTHERS PRESENT:**

Russell Tippin, Chief Executive Officer  
Kim Leftwich, Chief Nursing Officer  
Dr. Timothy Benton, Chief Medical Officer  
Steve Steen, Chief Legal Counsel  
Matt Collins, Chief Operating Officer  
Sharon Clark, Chief Financial Officer  
John Grigson, Interim Chief Financial Officer  
Grant Trollope, Assistant Chief Financial Officer  
Dr. Nimat Alam, Vice Chief of Staff  
Kerstin Connolly, Paralegal  
Lisa Russell, Executive Assistant to the CEO  
Various other interested members of the  
Medical Staff, employees, and citizens

**I. CALL TO ORDER**

David Dunn, President, called the meeting to order at 5:30 p.m. in the Ector County Hospital District Board Room at Medical Center Hospital. Notice of the meeting was properly posted as required by the Open Meetings Act.

**II. ROLL CALL AND ECHD BOARD MEMBER ATTENDANCE/ABSENCES**

David Dunn called roll of the ECHD Board Members. Bryn Dodd and Will Kappauf were absent.

Kathy Rhodes moved, and Wallace Dunn seconded the motion to accept the absences as excused. The motion carried.

**III. INVOCATION**

Chaplain Doug Herget offered the invocation.

#### **IV. PLEDGE OF ALLEGIANCE**

David Dunn led the Pledge of Allegiance to the United States and Texas flags.

#### **V. MISSION/VISION OF MEDICAL CENTER HEALTH SYSTEM**

Kathy Rhodes presented the Mission, Vision and Values of Medical Center Health System.

#### **VI. AWARDS AND RECOGNITION**

##### **A. New Chief Financial Officer**

Russell Tippin introduced the new Chief Financial Officer, Sharon Clark.

##### **B. November 2025 Associates of the Month**

Russell Tippin, Chief Executive Officer, introduced the November 2025 Associates of the Month as follows:

- Clinical – Angela Carrasco
- Non-Clinical – Lina Lerma
- Nurse – Roxane Mata

##### **C. Net Promoter Score Recognition**

Russell Tippin, Chief Executive Officer, introduced the Net Promoter Score High Performer(s).

- Dr. Stephanie Kubacek

#### **VII. CONFLICT OF INTEREST DISCLOSURE BY ANY BOARD MEMBER**

No conflicts were disclosed.

#### **VIII. PUBLIC COMMENTS ON AGENDA ITEMS**

No comments from the public were received.

#### **IX. CONSENT AGENDA**

- A. Consider Approval of Special Meeting Minutes, September 25, 2025**
- B. Consider Approval of Regular Meeting Minutes, October 7, 2025**
- C. Consider Approval of Joint Conference Committee, October 28, 2025**
- D. Consider Approval of Federally Qualified Health Center Monthly Report, September 2025**

Kathy Rhodes moved, and Don Hallmark seconded the motion to approve the items listed on the Consent Agenda as presented. The motion carried unanimously.

## **X. COMMITTEE REPORTS**

### **A. Finance Committee**

1. Quarterly Investment Report – Quarter 4, FY 2025
2. Quarterly Investment Officer's Certification
3. Financial Report for Month Ended September 30, 2025.
4. Consent Agenda
  - a. Consider Approval of Nationwide Power Solutions, Inc. Renewal.
  - b. Consider Approval of Texas Healthcare Linen Contract Renewal.
  - c. Consider Approval of Hearing Screen Associates Contract Renewal.
  - d. Consider Approval of Intuitive Surgical-DaVinci robot #2 Annual Service and Simulator Software Renewal.
  - e. Consider Approval of Grifols Diagnostic Solutions, Inc. Contract Renewal.
  - f. Consider Approval of Abbot Rapid Diagnostics Informatics, Inc./RALS Interface Contract Renewal.
  - g. Consider Approval of WebMD Ignite Call Center Contract Renewal.
  - h. Consider Approval of Microsoft True-Up.
5. Consider Approval of Convergent Service Agreement.

Don Hallmark moved, and Kathy Rhodes seconded the motion to approve the Finance Committee report as presented. The motion carried.

### **B. Executive Policy Committee**

The Executive Policy Committee met on Thursday, October 30 at Noon to review and approve fifteen (15) MCH policies and one (1) form meeting the committee guidelines. One policy was tabled until next month. The committee recommends approval of fourteen (14) policies and one (1) form as presented.

Sylvia Rodriguez-Sanchez moved, and Don Hallmark seconded the motion to approve the Executive Policy Committee report as presented. The motion carried.

## **XI. TTUHSC AT THE PERMIAN BASIN REPORT**

George Thomas, Assistant Dean of Operations, of Texas Tech University provided an update on Texas Tech University Health Science Center. This report was informational only. No action was taken.

**XII. CONSIDER APPROVAL OF RESOLUTION CASTING VOTES FOR THE MEMBERS OF THE BOARD OF DIRECTORS OF ECTOR COUNTY APPRAISAL DISTRICT.**

**A RESOLUTION CASTING VOTES  
FOR THE MEMBERS OF THE BOARD OF DIRECTORS  
OF ECTOR COUNTY APPRAISAL DISTRICT**

WHEREAS, Section 6.03 (c) of the Texas Property Tax Code, requires the appointment of the Board of Directors of an Appraisal District by vote of the governing bodies of the taxing entities, entitled by the Code of vote; and

WHEREAS, by previous action, nominees for the Board of Directors of the Ector County Appraisal District were submitted to the Chief Appraiser of said county; and

WHEREAS; The Board of Directors of the Ector County Hospital District is entitled by cumulative voting to cast 118 of votes for the Ector County Appraisal District Board; Now, Therefore,

BE IT RESOLVED BY THE Board of Directors of Ector County Hospital District:

SECTION 1. That 118 votes be cast for nominees on the ballot for the Ector County Appraisal District Board of Directors:

1. David Dunn 118
2. Mari Willis \_\_\_\_\_

INTRODUCED AND PASSED by the Board of Directors Ector County Hospital District this 4th day of November, 2025.

Attest  
  
(Secretary of Governing Body)  
  
(Presiding Officer of Governing Body)

Wallace Dunn moved, and Don Hallmark seconded the motion to cast all 118 votes for David Dunn for the Board of Directors of the Ector County Appraisal District. The motion was approved.

**XIII. PRESIDENT/CHIEF EXECUTIVE OFFICER'S REPORT AND ACTIONS**

**A. Board Meeting Schedule**

Discussion was reserved for Executive Session.

**B. Ad hoc Reports**

The following documents were provided to the Board:

MCHS FY26 Campaign Build Out Report

Included in the packet was the November 2025 Regional Services Report and the Communications and Marketing November Report.

These reports were informational only. No action was taken.

#### **XIV. EXECUTIVE SESSION**

David Dunn stated that the Board would go into Executive Session for the meeting held in closed session involving any of the following: (1) Consultation with attorney regarding legal matters and legal issues pursuant to Section 551.071 of the Texas Government Code; (2) Deliberation regarding negotiations for health care services, pursuant to Section 551.085 of the Texas Government Code; and (3) Economic Development Negotiations pursuant to Section 551.087 of the Texas Government Code.

ATTENDEES for the entire Executive Session: ECHD Board members, Sylvia Rodriguez-Sanchez, David Dunn, Don Hallmark, Wallace Dunn, Kathy Rhodes and Russell Tippin, President/CEO, Steve Steen, Chief Legal Counsel, Matt Collins, Chief Operating Officer, Adiel Alvarado, President of ProCare, and Kerstin Connolly, Paralegal.

Adiel Alvarado, President of ProCare, presented the ProCare provider agreement to the ECHD Board of Directors during Executive Session.

Don Hallmark, Board Member, led the board in discussion about selling the 42<sup>nd</sup> Street property and the vacant land on Hwy 191.

Russell Tippin, President/CEO, led the board in discussion regarding emails and public information requests.

Russell Tippin, President/CEO, provided an update on the DNV survey.

Matt Collins, Chief Operating Officer, provided an update about the Energy-as-a-Service project.

Russell Tippin, President/CEO, led the board in discussion about the board meeting schedule for the upcoming year.

**Executive Session began at 5:50 p.m.**

**Executive Session ended at 6:48 p.m.**

No action was taken during Executive Session.

#### **XV. ITEMS FOR CONSIDERATION FROM EXECUTIVE SESSION**

##### **A. Consider Approval of MCH ProCare Provider Agreements.**

David Dunn presented the following renewal contracts:

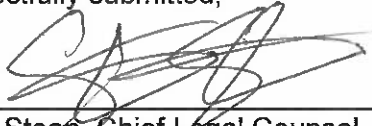
- Armugam Mekala, M.D. – This is a three (3) year renewal of a Hospitalist Contract.
- Benjamin Cunningham, M.D. - This is five (5) year renewal of an Orthopedics Contract.
- Emily Ann Jones, NP – This is a three (3) year renewal of an Orthopedics Contract.

Don Hallmark moved, and Sylvia Rodriguez-Sanchez seconded the motion to approve the MCH ProCare Provider Agreements as presented. The motion carried.

## **XVI. ADJOURNMENT**

There being no further business to come before the Board, David Dunn adjourned the meeting at 6:50 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Steve Steen', is written over a horizontal line.

Steve Steen, Chief Legal Counsel  
Ector County Hospital District